



Assessment Variation Form 2024

- Years 11 and 12: All students who may be absent prior to OR from an Assessment Task are required to complete this form
- Years 7 - 10: Students ONLY only required to complete this form if their absence is greater than five consecutive school days

Please ensure that all areas of this form are completed correctly and returned to the Leader of Curriculum via the College office or email to pmac-assessment@lism.catholic.edu.au

Student Name:							
Subject:		Year:		Task Date:			
Type of Application: (Please tick one)							
<input type="checkbox"/> Illness or Misadventure: When there is an unplanned absence from a task or an unexpected impact on the completion of an Assessment Task.							
<input type="checkbox"/> Planned Absence: When there is a known absence occurring on the day of a Task. This includes school activities and must be submitted at least 2 weeks prior.							
Planned Absence Note: A Hand-In (HI) task will be required to be submitted prior to the absence. For Year 11 & 12 students, this includes a planned absence on the day prior to a task due date.							
Were you absent or late the day prior? (Year 11 and 12 Only-Please Tick)				<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
Task type (Please tick)			<input type="checkbox"/>	Hand-In (HI)	<input type="checkbox"/>	In-Class (IC)	
Class Teacher:							
Assessment Task Number		Assessment Task Name:					
Reason for Application: (Attach any documentation and/or Doctors Certificates to support the application)							
Date of Absence (first day)				Until (last day)			
Medical Certificate Attached (if relevant)				<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
Note: Years 11-12 must supply a Medical Certificate as per College Policy.							
Signed (Student)				Signed (Parent)			
Application Outcome (Office use only - Do not complete)							
Recommendation/Outcome:							
Signed (LOL)				Signed (LOC/AP)			